

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA ~

DATE: Tuesday, April 5, 2016
TIME: 6:00p.m.
LOCATION: EJRP, 75 Maple Street, Essex Junction

Meeting 1: Committee Formation, Scope of Work, Community Engagement Plan, Recreation Department's Organizational Profiles

1. Call to order
2. Introductions
3. Elect chair & secretary
 - A. Hired minutes recorder?
4. Agree on scope of work (goals/objectives) and timeline
5. Identify meeting days, times, and location
6. Review options to be explored
 - A. Continue to operate two recreation departments
 - 1) EJRP continues to serve the Village of Essex Junction
 - a. Under the Village municipality
 - b. Through a non-profit corporation
 - 2) EPR continues to operate under the Town municipality
 - a. Continues to serve the Town of Essex (including the Village)
 - b. Serves only the Town outside the Village
 - B. EJRP and EPR consolidate into one department
 - 1) Under the Town municipality
 - 2) Through an interlocal contract
 - 3) Under a union municipal district
 - 4) Under the Essex Westford Educational Community Unified Union School District
 - 5) Through a non-profit corporation
 - C. Other?
7. Brainstorm ways to engage and communicate with the public
 - Facebook
 - Front Porch Forum
 - Press Releases
 - Posting the minutes – where?
 - Survey
 - Channel 17 coverage
 - Presence at events
 - Community forums
 - Focus groups
 - Interviews
 - Other?
8. Organizational profile presentations
 - A. Essex Parks & Recreation – Ally Vile
 - B. Essex Junction Recreation & Parks – Brad Luck
9. Future agenda items
10. Adjourn