

EJRP Recreation Advisory Council Minutes: Thursday, December 11<sup>th</sup> 2014 6:30 PM

In Attendance: Deb, Avery, Marla, Lee, Eric, Nan, Lori, Brad, Harlan, Brian

**Harlan Smith, Head of Grounds and Facilities**, presented to the council with updates to the parks and buildings. Recent updates included: new crosswalk and barriers, electricity to the performance pavilion, new fencing in the front, work to the lower fields (rain damaged), 25 lighted trees with music, scrolling TV facing the park, four new benches installed.

Upcoming projects will include: Redesigning of the copy room, general repairs to the multi-purpose and preschool rooms, digital center in the MPR, new truck and tractor (just arrived), looking at new spaces in the park and redesigning the maintenance shop as a year round camp/multi-purpose space, and resurfacing the small pool.

Harlan has also been investigating the building of an all inclusive playground. This space would allow for access to all children/adults with disabilities to play.

Brad discussed grant options and funding for the possible inclusive playground.

General discussion about the natural playground being built at the Summit Street School.

#### **RAC Feedback**

All positive feedback about the lights. Brad discussed how the lights worked. Discussion about skating rinks and other winter based activities.

#### **Directors Report**

Brad reported on the following:

- Good special events through the fall: Halloween, Halloween Hustle, Pumpkin Fest
- Brochures hit homes today (Dec 11), Summer brochure will be out first week in March
- Train Hop and Holiday Bonfire will be on Friday (Dec 12<sup>th</sup>)
- New registration system for CMS will be used this year.
- Currently in budget FY16 process/prepping summer materials brochure
- Beginning CAPRA accreditation process (151 competencies)
- 2 Interns will be working on the CAPRA process

#### **Topic of the month**

Brad presented more details on the CAPRA accreditation process.

Reviewed the 9 major headings of the 151 competencies: Authority +Role and Responsibility, Planning, Organization Administration, Human Resources, Financial Management, Programs and Services Management, Facility and Land Use Management, Public Safety, Risk Management, Evaluation  
Typical timeline is 2-5 years. Brad is confident that that we will finish in a shorter time. Process will continue to be an agenda item.

Adjourned at 7:38 PM . Next meeting is **2/5/15 6:30 PM**